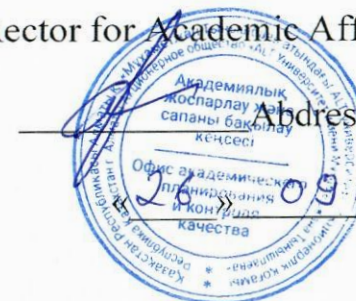


APPROVE

Vice-Rector for Academic Affairs (AA)



Abdreshov Sh.A.

2025г.

WORK PLAN

of the Educational and Methodological Council (EMC)

of JSC "ALT University named after Mukhamedzhan Tynyshpayev" for the 2025-26 academic year

№	Issues to be considered	Date	Responsible persons
1	2	3	4
1	1.Approval of the EMC Work Plan for the 2025-26 academic year.	September, 2025	EMC Chairman
	2.Approval of the Work Plans for the EMC Committees: 1) «Development, monitoring, and control of educational programs»; 2) «Integration of artificial intelligence and digitalization into the educational process»; 3) "Monitoring of interim and final attestation"; 4) «Planning and publication of educational and methodical literature».		Chairmen of the EMC Committees
	3.Approval of the Work Plans for the Institutes' Educational and Methodological Bureaus (EMBs) for the 2025-26 academic year.		Chairmen of the Institutes' EMBs

	4. Approval of the Work Plan for the School of Young Lecturer for the 2025-26 academic year		Directors of Institutes, Heads of Departments
	5. On the results of MOOC preparation for the 1st academic period and the progress of MOOC development for the 2nd academic period		Heads of Departments
	6. On the progress of case-task implementation in the educational process		
	7. Organization and holding of educational and methodological conferences, seminars, round tables on the introduction of new forms of organizing the educational process and innovative teaching technologies in the 2025-26 academic year		
	8. On the formation of the Thematic Plan for the Publication of Educational and Methodological Literature (EML) for the 2025-26 academic year		Heads of Departments
	9. Miscellaneous		Heads of Graduating Departments
2	1. On the software provision of department laboratories	November, 2025	Head of the Office of Academic Affairs and Quality Control (OAAC), Chairman of the Committee «Monitoring of interim and final attestation»
	2. Organization of the educational process for dual education, including elements of dual education		Head of the OAAC, Chairman of the Committee "Monitoring of interim and final attestation"

	3.Approval of the forms for conducting the State Examination in the discipline «History of Kazakhstan».		Heads of Departments, Chairman of the Committee «Monitoring of interim and final attestation»
	4.Approval of the forms for conducting exams during the interim attestation period.		Directors of Institutes, Heads of Departments
	5.Approval of the list of questions and problems, and exam tickets for the comprehensive attestation examination.		Heads of Departments
	6.On the preparation for the «Best University Lecturer» competition.		Chairman of the Committee «Planning and Publication of EML»
	7.Approval of diploma thesis topics and individual assignments.		Directors of Institutes, Heads of Departments
	8.Approval of Educational and Methodological Literature (EML)		Heads of Departments
	9.Miscellaneous		
3	1.Analysis of the implementation of the innovation week schedules for departments «Organization of the educational process using innovative teaching methods» master classes, the work of the standing commission for checking the quality of classes, the monitoring group, and academic quality committees for the 1st academic period of the 2025-26 academic year	January, 2026	Head of the OAAC, Heads of Departments
	2.On the implementation of the thematic plan for the publication of EML for the 1st academic period of the 2025-26 academic year		Directors of the Institutes of Engineering, Economics, Cybersecurity, and Transport (IIECT) and Information Technologies (ITI)
	3.On the work of the School of Young Lecturer. Methodological support for young lecturers		Chairman of the Committee «Planning and Publication of EML»

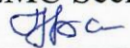
	4. On the work of the Committees «Development, monitoring, and control of educational programs» and «Integration of artificial intelligence and digitalization into the educational process»		Chairmen of the Committees "Development, monitoring, and control of educational programs" and «Integration of artificial intelligence and digitalization into the educational process»
	5. On the completeness of the Library and Information Center (LIC) fund with educational, methodological, and scientific literature for educational programs according to the established criteria.		LIC Director
	6. Approval of EML		Chairman of the Committee «Planning and Publication of EML»
	7. Miscellaneous		
4	1. Reports of the Chairmen of the Academic Committees (AC) on students' final attestation	March, 2026	Head of the OAAC
	2. Analysis of MOOC quality and uploading to the PLATOONUS ACADEMY AIS		Head of the OAAC, Chairman of the Committee "Formation and Monitoring of MOOCs"
	1. Preparation for the inter-university educational and methodological conference (April) on the topic: «New Paradigm of Engineering Education: Integration of Case-Methods, AI, and Online Courses in Specialist Training»		Director of the Department of Academic Policy and Quality (DAPQ), Directors of Institutes, Heads of Departments
	2. On the comprehensive inspection of institutes and departments according to RI-ALT-07 «Regulations on the comprehensive inspection of institutes and departments»		Head of the OAAC, Directors of Institutes, Heads of Departments
	3. On the implementation of the thematic plan for the publication of EML for the 2nd academic period of the 2025-26 academic year		Chairman of the Committee «Planning and Publication of EML»

	4.On the work of the Committees «Planning and publication of educational and methodical literature" and "Monitoring of interim and final attestation»		Chairmen of the Committees «Planning and Publication of EML" and "Monitoring of interim and final attestation»
	5.Approval of EML		Chairman of the Committee «Planning and Publication of EML»
	6.Miscellaneous		
5	1.Approval of the reports of the Institutes' EMBs	May, 2026	Chairmen of the Institutes' EMBs
	2.Approval of the reports of the EMC Committees		Chairmen of the EMC Committees
	3.Results of the EMC work for the 2025-26 academic year and tasks for the 2026-27 academic year		EMC Chairman
	4.Analysis of the implementation of the innovation week schedules for departments «Organization of the educational process using innovative teaching methods» master classes, the work of the standing commission for checking the quality of classes, the monitoring group, and academic quality committees for the 2nd academic period of the 2025-26 academic year		Head of the OAAC, Chairman of the standing commission for checking the quality of classes, Heads of Committees
	5.On the organization and conduct of the "Doubles Day" at the departments		Heads of Departments
	6.Approval of EML		Chairman of the Committee «Planning and Publication of EML»
	7.Miscellaneous		
6	1.Reports of the Chairmen of the AC on students' final attestation	June, 2026	Head of the OAAC

	2.On the implementation of the thematic plan for the publication of EML for the 2nd academic period of the 2025-26 academic year		Chairman of the Committee «Planning and Publication of EML»
	3.Approval of EML		Chairman of the Committee «Planning and Publication of EML»
	4.Miscellaneous		

Submitted by

EMC Secretary

 Baktybayeva K.S

«26» 09 2025

Agreed:

Director of DAPQ

 Kadirov A.K.

«26» 09 2025